

Code of Conduct for Students at Heythrop College

Heythrop College takes seriously its commitment to maintain a safe, orderly and supportive working and learning environment. When you enrol at the College you agree to the College's Terms and Conditions which stipulate that you have a responsibility to abide by the College's Academic Regulations and Code of Conduct. Students are required to conduct themselves at all times in a manner that does not bring the College into disrepute. Any such behaviour is within the remit of this Code, including conduct whilst not on College premises.

Good conduct includes, but is not limited to:

General Behaviour

- Acknowledging that you are an ambassador for the College and behaving accordingly. This applies anywhere and at any time but is particularly important in the local community on campus and in the surrounding area, whilst on other study away from the College and whilst participating in College-related social activities.
- Recognising and respecting the diversity of the College community and adhering to the College's [Equality Objectives](#) by not discriminating against others on the basis of their race, ethnic origin, nationality, gender, sexual orientation, disability, political affiliation, religious beliefs or any other irrelevant distinction.
- Being honest, considerate, respectful and courteous towards all students, staff and visitors of the College.

Conduct when Learning

- Following the rules laid down by the [Academic Regulations](#), the [Student Charter](#) and the Computing Regulations for academic activity, the use of the Library, Information Technology and other services.
- Participating constructively in all scheduled classes and other learning activities.
- Informing the relevant staff member if you are going to be absent or delayed for an activity where you are expected to attend.
- Recognising the diversity of opinions among students and staff and ensuring that contributions to class discussion are constructive and respect this diversity.
- Not engaging in any conduct which prevents or disrupts teaching, learning, assessment or research that is carried out at the College.
- Informing yourself about the advice and support available on academic matters from sources such as personal tutors and student support staff.
- Asking permission from relevant staff members before recording any lectures, seminars or other learning activities.
- Not distributing or publishing, via social networking sites, file share programmes or any other means, any material that is provided for the

purposes of learning without the written consent from the academic member of staff who produced or presented that material.

Conduct on College Property

- Showing respect for College property and not damaging or misusing any equipment, furniture, appliances or fittings belonging to the College.
- Informing yourself of the College [Health and Safety Policy](#) and following it.
- Playing your part in maintaining security and being prepared to produce your student identity card when requested.
- Informing yourself of the College [Environmental Policy](#) and recycling and disposing of litter responsibly.
- Showing consideration for others regarding noise (e.g. switching mobile phones off in classes).

Social Behaviour

- Showing consideration for the welfare of your friends and peers.
- The Health and Safety at Work Act 1974 requires the College to do what is reasonable to protect the health and safety of staff, students and visitors. Misuse of alcohol on campus can impact on the health and safety of an individual and also of others. Inappropriate behaviour as a result of the misuse of alcohol will not be tolerated.
- Respecting the College's zero-tolerance policy on the possession or supply of illegal drugs on College property. The College has a responsibility to uphold the law and any student found in possession of illegal substances may be subject to disciplinary action; this may include reporting incidents to the Police.
- Ensuring that any activity you engage in using the internet, including on HELIOS, social networking sites, blogs or other web resources, refrains from causing offence, could not be regarded as bullying or harassment and complies with the College's [Computing Regulations](#).
- Respecting the right of freedom of speech provided it is within the law.

Failure to comply with the Code as given above, or engagement in any activity which brings the College into disrepute may lead to disciplinary action being taken in accordance with the College's Disciplinary Procedure for Students.